



AAALAC International Role of the Member Organization Delegate

AAALAC International improves the welfare of animals in science and education through the accreditation of organizations meeting high standards of humane and responsible animal care and use. Our vision is a world where excellence in animal welfare and science converge.

AAALAC International's Member Organizations are professionally concerned with the care, study, and use of animals in science and education and share the values, goals, and philosophy, and support the purpose and objectives of AAALAC International. Each Member Organization (MO) appoints a Member Organization Delegate (MOD) to serve as their representative to AAALAC International.

Key Responsibilities of the Member Organization Delegate:

- Serve as liaison between the MO and AAALAC International.
 - *Communicate to AAALAC* topics or issues of importance to the MO that intersect with AAALAC's mission for consideration of potential action to be taken.
 - *Communicate to the MO leadership* topics or issues of importance to AAALAC that intersect with the interests of the MO, particularly with respect to promotion of and significant developments in the AAALAC accreditation program.
 - Collaborate with AAALAC's Executive Office staff to advance the accreditation program, such as through the organizing of educational sessions that include AAALAC, liaising with potential accredited programs or potential MOs, etc.
 - Ensure AAALAC is apprised of a change in the MO's Delegate, including providing complete contact information.
 - Foster successful transition from the outgoing Delegate to the incoming Delegate through communication of expectations of Delegate service.
- Participate in governance.
 - Vote in elections, e.g., annual Board of Directors (BOD) election, and ballot initiatives, e.g., bylaws changes and admission of new MOs.
 - Attend annual meetings of the MODs and contribute to the business conducted during those meetings.
 - Engage in voluntary service on AAALAC International ad hoc committees or standing committees (requires appointment by BOD Chair) and/or the BOD (requires election by the MODs).
 - Mentor to new MODs.
- Develop knowledge of AAALAC mission, history, governance, and accreditation program
 - Complete orientation training.
 - Become familiar with information sharing platforms utilized by AAALAC.
 - Accept mentoring from senior MODs as assigned.
 - Attend MOD continuing education sessions offered by AAALAC.

- Enhance knowledge of Council on Accreditation (COA) operations through participation as an observer on accreditation site visits and COA deliberations (held in-person in conjunction with the annual MOD business meeting).

Required Qualifications:

Appointment by MO.

Matrix Relationships:

Reports to and is accountable to the MO. Additional reporting relationships within the AAALAC governance structure when the MOD is a member of a committee or BOD.

Term Limits:

3-year term with ability to renew appointment by MO.

Time Commitment:

Variable. Expect a 2 to 3-day commitment (travel inclusive) for the annual MOD business meeting and continuing education session, if attending in person. Virtual attendance at the annual meeting would require approximately 8 hours. AAALAC also holds an additional continuing education webinar for MODs, which is approximately 1 to 2 hours in duration. The amount of time required to liaise with the MO, e.g., reporting to the MO leadership on AAALAC activities, is highly variable.

Compensation/Benefits:

Travel-related reimbursements for attending convened MOD meetings may be offered by AAALAC, but are not assured.