Call for nominations now open October 1 through December 31st for the

# AAALAC International Outstanding Delegate Service Award

## Description:

The call for nominations is open October 1 through December 31, 2026 for the AAALAC International Outstanding Delegate Service Award to formally acknowledge the contributions of AAALAC International Member Organization Delegates (Delegates).

This award will recognize an individual for impactful and consistent contributions to AAALAC International through service as a Member Organization Delegate.

To nominate an individual for this award, please complete and submit the AAALAC International Outstanding Delegate Service Award Nominating Form. A description of the award follows:

## Nomination Eligibility:

Nominees have impactful and consistent dedication to the mission of AAALAC International through service as a Member Organization Delegate.

## Award Criteria:

A. Demonstrated promotion of AAALAC International's accreditation mission through service to AAALAC as a Delegate as defined in the ***Role of the Member Organization Delegate*** document.

B. Consistently attended annual meetings of the Delegates and made meaningful contributions to the business conducted during those meetings.

C. Led and/or contributed significantly to multiple AAALAC International ad hoc or standing committees and/or the Board of Directors.

D. Collaborated with the AAALAC International Executive Office staff to advance AAALAC's mission.

*(see next page for additional nomination information…)*

## Nominations:

A. A call for nominations will be initiated by the AAALAC International Executive Office annually (October–December) to the AAALAC International Member Organization Delegates and Member Organization Contacts. However, the award need not be given each year.

B. In addition, Member Organization Delegates and Contacts will receive a follow-up email in October with the AAALAC International committee and leadership service history for past and present Delegates for their respective Member Organization.

C. All nomination materials must be received by December 31 for awards presented at the May Annual Meeting of the AAALAC International Member Organization Delegates.

D. Nominations may include individuals who are not currently active in AAALAC, but in their career with AAALAC have met the aforementioned criteria. Self-nominations will be considered.

E. The nomination documents will be forwarded to the Outstanding Delegate Service Award Committee for review.

F. The Outstanding Delegate Service Award Committee will evaluate the nominations and make a formal recommendation to the Board of Directors. If the Committee's recommendation is not unanimous or members unanimously agree that two or more nominations are equally meritorious, the information will be provided to the Board of Directors for a final determination.

G. The Board of Directors will review the Outstanding Delegate Service Award Committee's recommendation and supporting documentation and make the final decision whether or not to bestow the AAALAC International Outstanding Delegate Service Award upon the recommended individual(s).

H. If the decision is to make an award, the Board of Directors will direct the Executive Office to order a suitable award and to send a notification letter with a monetary award in the amount of $500 to the recipient. The nominator will be copied on the letter.

## Nomination documents must include the following:

1. A completed nomination form.

2. Supporting documentation (e.g. a curriculum vitae).

3. Up to three (3) letters of support, including the sponsor/nominator's letter, describing the nominee's contributions to AAALAC during his/her service as a Member Organization Delegate.

Nominations should be sent to: **executiveoffice@aaalac.org**